

# **SUNNYSIDE PRE-SCHOOL REGISTRATION** **POLICY**

Children are admitted to Sunnyside Pre-school on a non-discriminatory process and the group accepts parents and children from all racial and cultural groups.

## **Our aim:**

- Is to try and accommodate all children from the community and to guarantee where possible;
  - Minimum of 2 sessions for all children eligible for the 2 year old funding.
  - Up to 5 sessions for all children, dependant on availability, who are in receipt of 3 & 4 year old funding (available the term after 3rd birthday). We strongly recommend that children do a minimum of 2 sessions to benefit from their time at preschool.
- We cannot guarantee which days will be allocated although we will try to accommodate individual needs.
- To hold a place, we ask for a refundable deposit of £35 which will be returned after the headcount day for funded children and after receipt of the first half term's fees for fee paying children.
- A parent/carer may need to stay at Pre-school with the child until both they and the Supervisor are satisfied that the child is settled and happy.
- In the event of there being a limited number of vacancies available for any one session, children are admitted in order of date of birth, rather than date of enrolment on the waiting list.
- For more information on funding criteria please see our Free Entitlement policy

Reviewed April 2022  
Next review April 2023  
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